

**OAKLAND PUBLIC LIBRARY**  
**Board of Trustees Meeting**  
**January 12, 2023**  
**7 P.M.**

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, January 13, 2023.

**Call to order:** President, Ronnie Levine, 7 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input checked="" type="checkbox"/>	Marilyn Cioffi	<input checked="" type="checkbox"/>	Anne Russo
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

**Approval of Public Meeting Minutes**

Motion by Lucile Nicolaysen, Seconded by Anne Russo to approve the November, 2022 Public Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input checked="" type="checkbox"/> Cioffi	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

**Open Public Forum:**

No one present.

**Director's Report**

Mr. Havel updated the BoT on the day to day business of the library, including updates on the HVAC projects.

**Treasurer's Report**

Presentation of Bills:

Mr. Havel distributed and reviewed the Transaction Detail by Account Report for the period November 11 through January 12, 2023. Discussion followed regarding the monthly bills.

Motion by Anne Russo, Seconded by Lucile Nicolaysen to accept the bills in the amount of \$24,019.10. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input checked="" type="checkbox"/> Cioffi	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

**Old Business:**

**New Business:**

Book Drop Quote Approval - Motion by Lucile Nicolaysen, seconded by Gerri Petersen to purchase a replacement book drop for the existing one.

Motion as follows:

Christiano  
 Cioffi  
 Coffaro

Levine  
 Nicolaysen  
 Petersen

Russo  
 Schwager  
 Vallone

Motion by Marilyn Vallone, seconded by Jaqueline Christiano to accept the resolutions for 2023 as follows:

- 2022-01 Establish the Annual Schedule of Meetings
- 2022-02 Authorize Hours of Operations
- 2022-03 Designate Days the Library Will Be Closed
- 2022-04 Designate Official Newspapers
- 2022-05 Designate Official Depositories
- 2022-06 Authorize Signatures on Checks
- 2022-07 Library Purchasing Agent
- 2022-08 Retain Professional Services without Competitive Bidding
- 2022-09 Participate in BCCLS

Christiano  
 Cioffi  
 Coffaro

Levine  
 Nicolaysen  
 Petersen

Russo  
 Schwager  
 Vallone

Appointment of officers for 2023 was tabled until the February meeting as appointments to the Board are pending.

**Motion to Adjourn:**

Motion by Marilyn Cioffi, second by Lucile Nicolaysen. Meeting adjourned at 7:55 P.M. Next meeting 7 P.M. Thursday, February 9, 2023

Submitted by \_\_\_\_\_  
Geraldine Petersen, Recording Secretary