

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

September 11, 2014

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, September 11, 2014.

Call to order: President, Ronnie Levine, 7:10 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Glenn Clark	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Sadie Quinlan
	<input type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Abigail Sanner

Approval of Minutes

Motion by Glenn Clark, Seconded by Geri Petersen, to approve the July 11, 2014 Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Clark	<input type="checkbox"/> Levine (ABSTAIN)	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input type="checkbox"/> Vallone (ABSTAIN)

Open Public Forum:

No members of the public were present.

Director's Report

Ms. Sanner reported that the Trustee Meeting scheduled on Thursday, August 14, 2014, was cancelled.

The Director's Report for September was distributed via email and a hard copy was available at the meeting. Ms. Sanner reported that there were no findings in the Audit that was recently completed. She stated that the auditors thought that the Library's systems are well managed.

Ms. Sanner also reported that the New Friends of the Library are hosting "Creative Fundraising", Tuesday, September 30, Brick House.

The Friends are also hosting the New Jersey Symphony Orchestra Brass Quintet on October 19. Additional dates for the New Jersey Symphony Orchestra are February 22 and March 22, 2015.

Ms. Sanner also reported that The Friends are supporting a pre-literacy program and providing the resources to purchase materials for this program.

Ms. Sanner stated that Mr. Alan Burger, Library Development Solutions, recently met with the Library staff to discuss the Library project. The meeting was very productive for all involved. Ms. Sanner

shared the meeting notes with the Trustees. Mr. Burger will be meeting with the Trustees on September 29, 6 P.M.

Ms. Sanner discussed the BCCLS rate card.

Treasurer's Report

Presentation of Bills:

Motion by Marilyn Vallone, Seconded by Geri Petersen, to accept the bills for the month of September in the amount of \$8,309.08. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

The Trustees reviewed the Bill List for the period August 20 - September 13, 2014. Ms. Sanner discussed the Transaction Report for the period September 1 - 11, 2014.

Motion by Marilyn Vallone, Seconded by Sadie Quinlan, to accept the bills for the month of August 2014 in the amount of \$9,913.33. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

The Trustees reviewed the Bill List for the period July 31 - August 12, 2014.

New Business:

Motion by Glenn Clark, Seconded by Sadie Quinlan, to reimburse the Reserves in the amount of \$20,000, which was borrowed from the account in 2012. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Mrs. Levine thanked Mr. Clark for his outstanding service to the Board of Trustees. Ms. Sanner stated that the Library staff members hold him in high regard and recognized his many contributions to the Library during his many years of service. Ms. Sanner presented Mr. Clark with a momentum of appreciation from the staff.

Mr. Clark thanked Mrs. Levine for her kind words, and thanked Ms. Sanner and the staff members for their thoughtful gift.

Motion to Adjourn:

Motion by: Glenn Clark Second by: Sadie Quinlan

Meeting adjourned at 7:48 P.M. Next meeting: October 16, 2014, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary