

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

October 16, 2014

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, October 16, 2014.

Call to order: President, Ronnie Levine, 7:10 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Sadie Quinlan
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Abigail Sanner

Approval of Minutes

Motion by Teresa Kilday, Seconded by Jennifer Matts, to approve the September 11, 2014 Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts (ABSTAIN)	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday (ABSTAIN)	<input type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No members of the public were present.

Director's Report

The Director's Report for October was distributed via email and a hard copy was available at the meeting. Ms. Sanner reported that she attended the Oakland Seniors Meeting on October 9.

Ms. Sanner also reported that the Library's phone system was hacked in July. The amount of the theft totaled \$4,700. Ms. Sanner will contact the phone companies to try to negotiate a reduction in the Library's financial obligation of the outstanding amount.

Ms. Sanner met recently with Ms. Christiano, Vice Principal, VMS, and new Library Trustee, to discuss the Library programs and newsletter information for the Oakland Schools and PTOs. The meeting was very productive.

Ms. Sanner also attended the BCCLS Reciprocity Meeting on October 7. She stated that the fee for excessive borrowing is decreasing due to more Oakland residents borrowing from the Oakland Library rather than the Franklin Lakes Library.

Ms. Sanner also discussed the State Aid in the amount of \$5,543.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Marilyn Vallone, to accept the bills in the amount of \$10,023.90.
In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

The Trustees reviewed the Bill List for the period September 25 – October 17, 2014. Ms. Sanner reviewed the Budget Plan – Library Review and the Year-to-Date Budget Status with the Trustees.

Recess

Upon motion by Teresa Kilday and seconded by Jennifer Matts, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:35 P.M.

Reconvene

Upon motion by Teresa Kilday and seconded by Jennifer Matts, Mrs. Levine reconvened the Public Meeting at 8:18 P.M.

Committee Reports:

Buildings & Grounds

Mrs. Matts discussed the proposed renovations to the Library. She stated the Wish List is large but the consultant will continue to review the proposed renovations and make the appropriate revisions to the site plans as discussed during the October 9 Committee Meeting.

A Committee Meeting is scheduled on Friday, October 24, 10 A.M., Borough Hall.

Old Business:

Mrs. Levine stated that the Friends are hosting the New Jersey Symphony Orchestra Brass Quintet on October 19.

New Business:

Motion by Marilyn Vallone, Seconded by Teresa Kilday, to authorize the reimbursement for the purchase of IKEA furniture for the Library in an amount not to exceed \$1,600 to Abby Sanner. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Motion to Adjourn:

Motion by: Teresa Kilday Second by: Jennifer Matts

Meeting adjourned at 8:36 P.M. Next meeting: November 13, 2014, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary