

# OAKLAND PUBLIC LIBRARY

## Meeting Minutes

### Board of Trustees

November 10, 2016

The following are the Meeting Minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, November 10, 2016.

**Call to order:** President, Ronnie Levine, 7 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Peter Havel

### Approval of Executive Session and Public Meeting Minutes

Motion by Anne Russo, Seconded by Teresa Kilday, to approve the October 13, 2016 Executive Session and Public Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen (ABSTAIN)	<input checked="" type="checkbox"/> Vallone

### Open Public Forum:

No one present.

### Director's Report

Mr. Havel reported that The New Friends of the Oakland Library held their annual book sale during the weekend of October 27 - 29 and raised over \$3,000. He also reported that the annual Audit is scheduled for some time in late November.

Mr. Havel also reported that circulation was up 8% over the same month last year. Discussion followed regarding the use of the Franklin Lakes Library by Oakland patrons. Mr. Havel distributed the Children's Services Report and the Adult Services Report for review by the Trustees.

Mr. Havel reported that he attended the CALM Breakfast on October 3 and the October 20 System Council Meeting. He also reported that a staff member attended the October 4 Circulation Meeting and a staff member attended the Youth Services Forum for professional development credits.

### Treasurer's Report

#### Presentation of Bills:

Motion by Teresa Kilday, Seconded by Geri Petersen, to accept the bills in the amount of \$9,380.56. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
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Coffaro  
 Kilday

Matts  
 Petersen

Schwager  
 Vallone

Mr. Havel discussed the Deposit List and bills for the month. He distributed the list of deposits and Bill List for review. Mr. Havel stated that he transferred \$10,000 from the Regular Account to the Debit Card Account.

**Committee Reports:**

Buildings and Grounds

Mr. Havel reported that the renovation project is out to bid; the deadline for the bids is by Thanksgiving and the project should be awarded within 60 days of receipt of the bids. He also reported that the Technology Plan is moving forward.

Recess

Upon motion by Marilyn Vallone and seconded by Geri Petersen, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:05 P.M. to discuss negotiations and personnel.

Reconvene

Upon motion by Geri Petersen and seconded by Marilyn Vallone, Mrs. Levine reconvened the Public Meeting at 7:33 P.M.

**Motion to Adjourn:**

Motion by: Geri Petersen    Second by: Marilyn Vallone

Meeting adjourned at 7:33 P.M. Next meeting: January 12, 2017, 7 P.M.

Submitted by \_\_\_\_\_  
Julie Browne, Recording Secretary