

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

May 12, 2016

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, May 12, 2016.

Call to order: Vice President, Jennifer Matts, 7:03 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Teresa Kilday, Seconded by Anne Russo, to approve the April 14, 2016 Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen (ABSTAIN)	<input type="checkbox"/> Vallone (ABSTAIN)

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that April was a good month for the Library – good programs and good circulation. He distributed the Children's Services Monthly Report, Adult Program Monthly Report, and the Library Program Monthly Report for review and discussion. Mr. Havel discussed the programs scheduled in the Library during the month of April. He also reported that plans are being developed for the Summer Reading Programs. Discussion followed regarding the Summer Reading Programs.

Mr. Havel also reported that the Concert for Kids event has been scheduled. He also reported that the Library will be scheduling a Comic Book Club to begin this week.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Jennifer Matts, to accept the bills in the amount of \$9,373.48. In favor:

<input type="checkbox"/> Christiano	<input type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Mr. Havel distributed the Deposit Report, Transaction Detail by Account Report, Bill List, General Ledger, and the Transaction List by Vendor Report for review by the Trustees. Discussion followed regarding the financial reports.

Committee Reports:

Buildings and Grounds

Mr. Havel reported that he met with the architects and Borough personnel to discuss the building project. The architects have met with the HVAC representative to discuss the system and when the cost for the system is finalized, he will provide this information to the Trustees. A meeting with the architects and Borough personnel is scheduled on May 13.

Recess

Upon motion by Geri Petersen and seconded by Marilyn Vallone, Mrs. Matts recessed the Public Meeting to enter into Executive Session at 7:25 P.M. to discuss personnel.

Reconvene

Upon motion by Geri Petersen and seconded by Teresa Kilday, Mrs. Matts reconvened the Public Meeting at 7:50 P.M.

Motion to Adjourn:

Motion by: Geri Petersen Second by Teresa Kilday

Meeting adjourned at 7:51 P.M. Next meeting: June 9, 2016, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary