

OAKLAND PUBLIC LIBRARY

Public Meeting Minutes

Board of Trustees

May 14, 2015

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, May 14, 2015.

Call to order: Vice President, Jennifer Matts, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	✓	Jacqueline Christiano	✓	Jennifer Matts
		Gina Coffaro	✓	Geraldine Petersen (7:04 P.M.)
	✓	Paul Gourhan		Linda Schwager
		Teresa Kilday		Marilyn Vallone
		Ronnie Levine	✓	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Theresa Kilday, Seconded by Geri Petersen, to approve the April Session and Public Meeting Minutes. In favor:

✓ Christiano	Kilday	✓ Petersen
Coffaro	Levine	Schwager
✓ Gourhan	✓ Matts	Vallone

Open Public Forum:

No one was present.

Upon motion by Geri Petersen and seconded by Teresa Kilday, Mrs. Matts recessed the Public Meeting.

Director's Report

Mr. Havel discussed the details of his report.

Treasurer's Report

Presentation of Bills:

Motion by Theresa Kilday, Seconded by Jennifer Matts, to accept the bills in the amount of \$4951.69, excepting check number 6369 written in the amount of \$1,168.24 to Baker and Taylor (Adult L906420), which should have been written for \$1,166.24. The error was noted and the Board agreed to table this bill until the next bill list. In favor:

✓ Christiano	Kilday	✓ Petersen
Coffaro	Levine	Schwager
✓ Gourhan	✓ Matts	Vallone

Committee Reports:

Mrs. Matts gave everyone in attendance a status report on the library construction project. The plan is proceeding and is now in the hands of the Borough of Oakland Council, who have asked the architect for some renderings to display to the public.

Old Business:

No old business.

New Business:

Approval of Mrs. Curry as a permanent part-time employee.

The board resolved to making Mrs. Rose Curry a permanent part-time employee of the Oakland Public Library, conditional upon her agreement to perform all the duties listed in both the Civil Service Commission Job Description for her Job Title (Library Assistant), as well as the additional duties listed on the "Job Title/Roles and Responsibilities" form provided to her by the Director, as well as any other duties assigned by the director. The board also approved a flexible schedule, the details of which are outlined on the "Job Title/Roles and Responsibilities" form provided by the Director. It is also stipulated that Mrs. Rose shall not work more than an average of 17 hours per week for 2015. Motion by Jennifer Matts, seconded by Theresa Kilday. In favor;

- | | | |
|--------------|---------|------------|
| ✓ Christiano | Kilday | ✓ Petersen |
| Coffaro | Levine | Schwager |
| ✓ Gourhan | ✓ Matts | Vallone |

Redesign of website

Motion by Teresa Kilday, Seconded by Jennifer Matts, to approve the redesign of the Library web site, not to exceed \$6,000 total. In favor;

- | | | |
|--------------|---------|------------|
| ✓ Christiano | Kilday | ✓ Petersen |
| Coffaro | Levine | Schwager |
| ✓ Gourhan | ✓ Matts | Vallone |

Motion by Jennifer Matts, seconded by Geri Petersen, to go into Executive session at 7:59pm.

Motion by Jennifer Matts, seconded by Theresa Kilday to exit Executive session at 8:35pm.

Motion to Adjourn:

Motion by: Teresa Kilday Second by: Geri Petersen

Meeting adjourned at 8:36 P.M. Next meeting: June 11, 2015, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary