

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

July 14, 2016

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, July 14, 2016.

Call to order: President, Ronnie Levine, 7:03 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano (7:05 P.M.)	<input type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Anne Russo, Seconded by Marilyn Vallone, to approve the June 9, 2016 Executive Session and Public Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Christiano	<input type="checkbox"/> Levine (ABSTAIN)	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that June was a good month; programs are currently in progress, and many programs are planned for the summer months. He also reported that circulation is up over last year; this has been the trend during the first half of the year. Mr. Havel stated that the Oakland residents continue to borrow as they always have. The biggest users of the collection are residents of Bergen County, not specifically Oakland residents. Discussion followed regarding borrowing experiences at the Library.

Mr. Havel reported that the enrollment in the Children's Summer Reading Program is up. He also reported that the Adult Services Program is more comprehensive this year, and consequently, there are more registrations for the Adult Services programs.

Mr. Havel stated that the police will be visiting the Library on a daily basis in September.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Marilyn Vallone, to accept the bills in the amount of \$11,499.57. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Mr. Havel discussed the Deposit List and bills for the month. He distributed the list of deposits and Bill List for review.

Committee Reports:

Buildings and Grounds

Mr. Havel reported on the building renovation project as follows: 1) the plans for the HVAC project are being drafted, and the project will go out to bid some time in the fall; and 2) a proposal for the roof is expected, engineering documents will be drafted, and the project will go out for bid in the near future.

Recess

Upon motion by Marilyn Vallone and seconded by Jacqueline Christiano, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:35 P.M. to discuss personnel.

Reconvene

Upon motion by Teresa Kilday and seconded by Marilyn Vallone, Mrs. Levine reconvened the Public Meeting at 8:07 P.M.

Motion to Adjourn:

Motion by: Marilyn Vallone Second by Jacqueline Christiano

Meeting adjourned at 8:07 P.M. Next meeting: September 8, 2016, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary