

OAKLAND PUBLIC LIBRARY
Public Meeting Minutes
Board of Trustees
 July 9, 2015

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, July 9, 2015.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Jennifer Matts
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input checked="" type="checkbox"/>	Paul Gourhan (7:11 P.M.)	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Teresa Kilday	<input checked="" type="checkbox"/>	Marilyn Vallone (7:12 P.M.)
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Peter Havel

Recess

Upon motion by Jennifer Matts and seconded by Geri Petersen, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:05 P.M. to discuss personnel and potential litigation.

Reconvene

Upon motion by Jennifer Matts and seconded by Geri Petersen, Mrs. Levine reconvened the Public Meeting at 7:07 P.M.

Approval of Executive Session and Public Meeting Minutes

Motion by Jennifer Matts, Seconded by Teresa Kilday, to approve the May 14, 2015 Executive Session and Public Meeting Minutes. In favor:

- | | | |
|-------------------------------------|--|---|
| <input type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Kilday | <input type="checkbox"/> Petersen (ABSTAIN) |
| <input type="checkbox"/> Coffaro | <input type="checkbox"/> Levine (ABSTAIN) | <input type="checkbox"/> Schwager |
| <input type="checkbox"/> Gourhan | <input checked="" type="checkbox"/> Matts | <input type="checkbox"/> Vallone |

Approval of Executive Session and Public Meeting Minutes

Motion by Jennifer Matts, Seconded by Geri Petersen, to approve the June 11, 2015 Executive Session and Public Meeting Minutes. In favor:

- | | | |
|-------------------------------------|--|--|
| <input type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Kilday | <input checked="" type="checkbox"/> Petersen |
| <input type="checkbox"/> Coffaro | <input checked="" type="checkbox"/> Levine | <input type="checkbox"/> Schwager |
| <input type="checkbox"/> Gourhan | <input checked="" type="checkbox"/> Matts | <input type="checkbox"/> Vallone |

Open Public Forum:

No one was present.

Director's Report

Mr. Havel discussed the July 2015 Director's Report. He discussed the kick off of the Summer Reading Programs for children, teens, and adults. He also distributed the Youth Services and Children's Department Reports. He also reported that the Library's Website is a work in progress.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Geri Petersen, to accept the bills in the amount of \$9,769.16. In favor:

Christiano
 Coffaro
 Gourhan

Kilday
 Levine
 Matts

Petersen
 Schwager
 Vallone

Discussion followed regarding the Bill List. A request was made that the Bill List be prepared using either Quicken or Quick Books. Mr. Havel will look into this matter and follow up with the Trustees.

Motion by Teresa Kilday, Seconded by Geri Petersen, to authorize Check No. 6436, dated July 7, 2015, made payable to Audio Editions be revised and reissued in the amount of \$454.04. In favor:

Christiano
 Coffaro
 Gourhan

Kilday
 Levine
 Matts

Petersen
 Schwager
 Vallone

Committee Reports:
Buildings & Grounds

Mr. Havel met with representatives of RK to review plans for the building project. The building plans will be displayed in the Lobby of the Library. Additionally, the Library's website will be completed and the public relations campaign for the building project will be placed on the Library's website. The projected bidding schedule for the building project will be in January or February 2016.

Old Business:

Mr. Havel discussed a draft of a letter to be sent to parents regarding the Library's Behavior Policy and Rules of Conduct. He will send the draft letter to the Trustees for their review.

New Business:

Mr. Havel discussed membership in the Middlesex Regional Educational Services Commission to take advantage of the coop pricing for purchasing furniture and equipment. Discussion followed regarding the benefits of membership in the MRESC.

Motion by Teresa Kilday, Seconded by Geri Petersen, to authorize the membership in the Middlesex Regional Educational Services Commission (MRESC). In favor:

Christiano
 Coffaro
 Gourhan

Kilday
 Levine
 Matts

Petersen
 Schwager
 Vallone

Recess

Upon motion by Jennifer Matts and seconded by Teresa Kilday, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:27 P.M. to discuss personnel and potential litigation.

Reconvene

Upon motion by Jennifer Matts and seconded by Marilyn Vallone, Mrs. Levine reconvened the Public Meeting at 8 P.M.

Motion to Adjourn:

Motion by: Jennifer Matts Second by: Paul Ghouran

Meeting adjourned at 8:03 P.M. Next meeting: September 10, 2015, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary