

OAKLAND PUBLIC LIBRARY
Reorganization Meeting Minutes
Board of Trustees
February 11, 2016

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, February 11, 2016.

Call to order: President, Ronnie Levine, 7:02 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen (7:15 P.M.)
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone (7:09 P.M.)
	<input type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Jacqueline Christiano, Seconded by Teresa Kilday, to table the January 14, 2016 Meeting Minutes. In favor:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Levine | <input checked="" type="checkbox"/> Russo |
| <input type="checkbox"/> Coffaro | <input type="checkbox"/> Matts | <input type="checkbox"/> Schwager |
| <input checked="" type="checkbox"/> Kilday | <input type="checkbox"/> Petersen (Absent) | <input type="checkbox"/> Vallone (Absent) |

Open Public Forum:

No one present.

Director's Report

Mr. Havel distributed the Children's Services and the Adult Services Reports to the Trustees for their review. He also reported on the items as follows: 1) monthly circulation remained the same; and 2) establishing a network of printers for the Library; Mr. Havel will continue to provide a status on this initiative.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Geri Petersen, to accept the bills in the amount of \$8,402.26. In favor:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Levine | <input checked="" type="checkbox"/> Russo |
| <input type="checkbox"/> Coffaro | <input type="checkbox"/> Matts | <input type="checkbox"/> Schwager |
| <input checked="" type="checkbox"/> Kilday | <input checked="" type="checkbox"/> Petersen | <input checked="" type="checkbox"/> Vallone |

Mr. Havel discussed the General Ledger as of February 10, 2016. He will provide the Trustees with a monthly General Ledger Report. Discussion followed regarding the February 2016 Bill List.

Committee Reports:

Buildings and Grounds

There has been activity on the project, however, there is nothing new to report regarding the building project. Mr. Havel will continue to update the Trustees as to the status of the building project.

New Business:

Mr. Havel discussed the incident regarding the broken window. Discussion followed.

Mr. Havel distributed copies of the 2015 Annual Report to the Trustees and discussed each section of the Annual Report. The Trustees thanked Mr. Havel for his comprehensive report.

Recess

Upon motion by Teresa Kilday and seconded by Geraldine Petersen, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:40 P.M. to discuss personnel.

Reconvene

Upon motion by Teresa Kilday and seconded by Geraldine Petersen, Mrs. Levine reconvened the Public Meeting at 7:55 P.M.

Motion by Teresa Kilday, Seconded by Geri Petersen, to approve the promotion of Lena Volpe to Senior Library Assistant and a salary increase of \$2,000 per year, effective March 1, 2016. In favor:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Levine | <input checked="" type="checkbox"/> Russo |
| <input type="checkbox"/> Coffaro | <input type="checkbox"/> Matts | <input type="checkbox"/> Schwager |
| <input checked="" type="checkbox"/> Kilday | <input checked="" type="checkbox"/> Petersen | <input type="checkbox"/> Vallone (Abstain) |

Motion to Adjourn:

Motion by: Teresa Kilday Second by: Geraldine Petersen

Meeting adjourned at 7:58 P.M. Next meeting: March 10, 2016, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary