

OAKLAND PUBLIC LIBRARY

Public Meeting Minutes

Board of Trustees

February 12, 2015

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, February 12, 2015.

Call to order: President, Ronnie Levine, 7:10 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input type="checkbox"/>	Jennifer Matts
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Geraldine Petersen
	<input checked="" type="checkbox"/>	Paul Gourhan	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Teresa Kilday	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Ronnie Levine	<input type="checkbox"/>	

Approval of Executive Session and Public Meeting Minutes

Motion by Marilyn Vallone, Seconded by Teresa Kilday, to approve the January 15, 2015 Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Schwager
<input type="checkbox"/> Gourhan (Abstain)	<input type="checkbox"/> Matts	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No one was present.

President's Report

Ms. Levine distributed the Library Status Report prepared by Ms. Sanner to the Trustees. Discussion followed regarding the Status Report.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Paul Gourhan, to accept the bills in the amount of \$11,233.30. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Gourhan	<input type="checkbox"/> Matts	<input checked="" type="checkbox"/> Vallone

Committee Reports:

Finance

Ms. Levine distributed the Financial and Statistic Report prepared by Ms. Schwarzfischer. Discussion followed regarding the Report, and Mr. Gourhan stated that he will review the Report and present his findings to the Trustees.

Policy

Ms. Levine stated that the Library does not have its updated Policy Manual, however, the Borough has adopted its Resolution 15-29, Attendance Policy. Upon review by the Trustees, Ms. Levine recommended that the Trustees approve this Attendance Policy at the March 2015 Meeting.

Buildings & Grounds

Ms. Levine stated that a joint meeting with Borough officials and Library Trustees will be re-scheduled to review the proposed Library Project.

Old Business:

In the absence of a Library Director, Lena has been preparing a Status Report each month and submitting it to Ms. Levine each week.

New Business:

Motion by Teresa Kilday, Seconded by Marilyn Vallone to approve the resolution as follows:

To create a \$500 monthly stipend for Lena for her role as Liaison to the President of the Library Trustees in the absence of a Library Director.

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Motion by Marilyn Vallone, Seconded by Teresa Kilday to approve the resolution as follows:

To address the matter of unpaid sick days and vacation days submitted by Ms. Abigail Sanner, former Library Director. Payment to be determine as per the State Guidelines.

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Motion by Paul Gourhan, Seconded by Teresa Kilday to approve the resolution as follows:

To off the position of Library Director to Peter Havel at an annual salary of \$85,000.

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Ms. Levine stated that she received a letter suggesting that the Library host a local author to showcase his children's history book. However, the author would charge a stipend in the amount of \$325 for his time. Discussion followed regarding the proposed event. The Trustees agreed that they will permit the sale of the book in the Library, however, the amount of the stipend would be reduced to \$25.00. A possible suggestion discussed was that the Friends of the Library could host this event.

Ms. Levine also stated that the Trustees will postpone the Negotiations Meeting until after March 4.

Motion to Adjourn:

Motion by: Teresa Kilday Second by: Marilyn Vallone

Meeting adjourned at 8:15 P.M. Next meeting: March 19, 2015, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary