

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

April 18, 2013

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, April 18, 2013.

Call to order: President, Ronnie Levine, 7:08 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Glenn Clark	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Jeff Feifer	<input checked="" type="checkbox"/>	Sadie Quinlan
	<input type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input type="checkbox"/>	Marilyn Vallone
	<input type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Abigail Sanner

Approval of Minutes

Motion by Glenn Clark, Seconded by Sadie Quinlan, to approve the March 14, 2013 Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Feifer	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Open Public Forum:

No members of the public were present.

Director's Report

The Director's Report for March was distributed via email, and a hard copy was available at the meeting.

Treasurer's Report

Presentation of Bills:

Motion by Glenn Clark, Seconded by Geri Petersen, to accept the bills in the amount of \$9,629.04. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Feifer	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

The monthly financial reports were attached to the Director Report and reviewed by the Trustees. All financial reports indicated there are sufficient funds in all accounts. Discussion followed regarding a few of the April 2013 bills listed on the April 2013 Bill List. Ms. Sanner briefly discussed the bills as follows: the rug cleaning expense, the book order for the Children's Collection, and the book order for the Adult Collection. Ms. Sanner stated that she and the Library staff are focusing on upgrading the Library's Collection.

Motion by Sadie Quinlan, Seconded by Geri Petersen, to approve the submission of the application for a State Grant for the design consultation for the Children's Room. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Feifer	<input type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Ms. Sanner discussed the State Grant Application for funding to upgrade the Children's Room. The amount of the Grant is \$5,000 and the due date is May 1, 2013.

The motion to accept the Operating Budget was deleted from the Agenda and will be placed on the May 9, 2013 Agenda.

Committee Reports:

Policy

Mrs. Petersen and Mrs. Quinlan met with Ms. Sanner to discuss the review of the Policy Manual. Mrs. Petersen and Mrs. Quinlan will begin their review of the personnel policies. Mrs. Petersen has scheduled a Policy Committee Meeting on May 21.

Old Business:

Mrs. Petersen asked for a status report of the Trustee's discussion regarding a part-time after-school aide for the Library to assist the Library staff with the Valley Middle School students who use the Library after school. Ms. Sanner stated that one of the Library Friends will be contacting her regarding a candidate for the position.

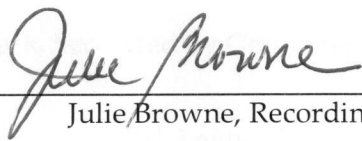
Ms. Levine stated that the Book Sale is scheduled on April 19 – 21, 2013. She also stated that April 28 Concert will begin at 4 P.M. with refreshments served at 3 P.M., The Senior Center.

Motion to Adjourn:

Motion by: Sadie Quinlan Second by: Geri Petersen

Meeting adjourned at 7:46 P.M. Next meeting: May 9, 2013, 7 P.M.

Submitted by _____



Julie Browne, Recording Secretary