

# OAKLAND PUBLIC LIBRARY

## Public Meeting Minutes

### Board of Trustees

April 16, 2015

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, April 16, 2015.

**Call to order:** President, Ronnie Levine, 7 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<b><u>Roll Call:</u></b>	Attend (X)	<b><u>Member Present</u></b>	Attend (X)	<b><u>Member Present</u></b>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Jennifer Matts
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Geraldine Petersen (7:04 P.M.)
	<input type="checkbox"/>	Paul Gourhan	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Teresa Kilday	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Paul Havel

### **Library Construction Project**

A representative of the architectural firm, Arcari & Iovino, presented an overview of the proposed library renovations to the members of the Board of Trustees and several members of the Borough Council and Mr. Kunz. The Scope of Work Items dated April 9, 2015 was distributed to all present. Discussion followed regarding the project phases, priority of the design elements of the proposed project, and the safety concerns of the existing building. The members of the Mayor and Council will meet in May and will discuss the proposed building project.

### **Approval of Executive Session and Public Meeting Minutes**

Motion by Jennifer Matts, Seconded by Geri Petersen, to approve the February 12, 2015 and March 19, 2015 Executive Session and Public Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Christiano	<input type="checkbox"/> Kilday (ABSTAIN)	<input checked="" type="checkbox"/> Petersen
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Schwager
<input type="checkbox"/> Gourhan	<input checked="" type="checkbox"/> Matts	<input checked="" type="checkbox"/> Vallone

### **Open Public Forum:**

No one was present.

Upon motion by Jennifer Matts and seconded by Teresa Kilday, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 8:35 P.M. to discuss personnel and negotiations.

Upon motion by Jennifer Matts and seconded by Teresa Kilday, Mrs. Levine recessed the Executive Session to enter into the Public Meeting at 9:10 P.M.

### **Director's Report**

Mr. Havel will distribute the Director's Report to all Trustees. He distributed the Children's Department Report. Mr. Havel discussed the Statistical Summary Report for the month of March. He also distributed the 2015 Budget Presentation and discussed the budget items projected for 2015.

**Treasurer's Report**

**Presentation of Bills:**

Motion by Jennifer Matts, Seconded by Jacqueline Christiano, to accept the bills in the amount of \$9,281.18. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Schwager
<input type="checkbox"/> Gourhan	<input checked="" type="checkbox"/> Matts	<input checked="" type="checkbox"/> Vallone

**New Business:**

Mrs. Levine stated that the Friend's Art Show is scheduled on April 25, 2015. Any one available to help set up for this show would be greatly appreciated.

Motion by Jennifer Matts, Seconded by Marilyn Vallone, to approve the adoption of the Borough of Oakland's Attendance Policy. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Schwager
<input type="checkbox"/> Gourhan	<input checked="" type="checkbox"/> Matts	<input checked="" type="checkbox"/> Vallone

Motion by Teresa Kilday, Seconded by Jennifer Matts, to approve the adoption of the Borough of Oakland's Salary Ordinance. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Schwager
<input type="checkbox"/> Gourhan	<input checked="" type="checkbox"/> Matts	<input checked="" type="checkbox"/> Vallone

Motion by Marilyn Vallone, Seconded by Jennifer Matts, to approve the adoption of the Food and Drinking Policy. In favor:

<input type="checkbox"/> Christiano (ABSTAIN)	<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Schwager
<input type="checkbox"/> Gourhan	<input checked="" type="checkbox"/> Matts	<input checked="" type="checkbox"/> Vallone

**Motion to Adjourn:**

Motion by: Teresa Kilday Second by: Geri Petersen

Meeting adjourned at 9:25 P.M. Next meeting: May 14, 2015, 7 P.M.

Submitted by \_\_\_\_\_  
Julie Browne, Recording Secretary