

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

April 14, 2016

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, April 14, 2016.

Call to order: President, Ronnie Levine, 7:02 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Teresa Kilday, Seconded by Anne Russo, to approve the January 14, 2016 Meeting Minutes.
In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Approval of Executive Session and Public Meeting Minutes

Motion by Teresa Kilday, Seconded by Anne Russo, to approve the February 11, 2016 Meeting Minutes.
In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts (Abstain)	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that both February and March were good months for the Library. Mr. Havel discussed the fundraiser hosted by The New Friends on March 18. Over 200 people attended the fundraiser as well as the Mayor and Council members. The event was a very good event for the Library.

Mr. Havel also reported that he attended the March 28 Annual Budget Hearing at Borough Hall. At that meeting, the Council approved the Library's request for a \$50,000 supplemental appropriation. Additionally, Mr. Havel reported that The New Friends presented the Library with its \$10,000 gift for 2016.

He also reported on the items as follows: 1) monthly circulation for the months of February and March increased; 2) discussed the March 2016 Report for Children's Services/Programming; and 3) the purchase of Beanstack, an interactive online portal, that will be used during the Summer reading programs.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Jennifer Matts, to accept the bills in the amount of \$12,942.33. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Mr. Havel discussed the April 2016 Bill List. Discussion followed regarding the April Bill List.

Committee Reports:

Buildings and Grounds

Mr. Havel reported that the architect has received the final contract for the building project. He met with the architect and members of the Council to discuss the building project; work on the building project is progressing. He also reported that the original projection for the HVAC upgrade is lower than originally discussed. The cost for the HVAC upgrade is now projected to be between \$300,000 - \$400,000. Discussion followed regarding the building project.

Mr. Havel will meet with the architect on April 19 to continue discussions regarding the building project. Mr. Havel will continue to update the Trustees as to the status of the project.

New Business

Mrs. Levine congratulated Mr. Havel on his first anniversary as Library Director. The trustees also congratulated Mr. Havel. Mrs. Levine presented Mr. Havel with a cake to celebrate his first anniversary.

Recess

Upon motion by Jennifer Matts and seconded by Teresa Kilday, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:18 P.M. to discuss personnel.

Reconvene

Upon motion by Teresa Kilday and seconded by Jennifer Matts, Mrs. Levine reconvened the Public Meeting at 7:57 P.M.

Motion to Adjourn:

Motion by: Teresa Kilday Second by Jennifer Matts

Meeting adjourned at 7:57 P.M. Next meeting: May 12, 2016, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary